



INNOVATION AND EXCELLENCE AWARDS GUIDELINES

PART 1: Overview

1.1 INTRODUCTION

The Waste Management Association of Australia's (WMAA) **National Landfill & Transfer Stations Innovation and Excellence Awards** were established in 2007 to showcase the best that landfills and transfer stations have to offer.

The awards are open to all landfills and transfer stations, with the purpose of applauding sites that are exceptional and encourage best practice.

The winners will be announced during the 2019 Australian Landfill & Transfer Stations Conference Dinner in Brisbane on Wednesday, 27 March.

1.2 OBJECTIVES

Innovation Awards

This category was introduced to recognise demonstrated innovation in individual aspects of facility design, management, operation or performance.

Excellence Awards

This category aims to recognise operators whose facilities demonstrate excellence against the following criteria:

- Environmental management and controls
- Resource recovery and waste minimisation (Transfer Stations) OR planning, design and construction (Landfills)
- Public/community acceptance and appearance
- Operation, training and management practices
- Creativity and continuous improvement

Categories

Innovation

- Landfill
- Transfer Station

Excellence

- Landfill
- Transfer Station

All previous applicants are eligible to submit a nomination, subject to demonstration, to the satisfaction of the judges that improvements have been made since the previous nomination.

Projects/facilities are allowed **one (1)** submission across both categories.

Nominations

The awards process will consist of **three (3)** stages:

- 1** - Submit your application online using the pro forma template
- 2** - Projects/facilities shortlisted will be visited by judges and assessed against criteria
- 3** - Three (3) minute presentation/video by each finalist to be given during the Conference Dinner on Wednesday, 27 March 2019

PART 2: Assessment Process

2.1 TIMEFRAMES

Applications open mid-September and close late October, with site visits to be held in November 2018 and Finalists announced January 2019. Finalist presentations take place on Wednesday, 27 March 2019.

2.2 JUDGING PANEL

The judging panel is formed by a panel selected by WMAA from a public call for judges, and comprises of:

- a convenor;
- up to three (3) experienced representatives from within the waste and resource recovery sector.

In determining a recipient's eligibility to receive an award, the judging panel may:

- consider the contribution the nominee made to the facility or innovation
- have regard to the standard set by prior award recipients
- consider both the local requirements and best practice
- conclude the nomination should be judged under another category.

Judges are not required to confer an award in each category.

The decision of the judges is final.

2.3 JUDGING CRITERIA

Please refer to Attachment 1 (Innovation Awards) and Attachment 2 (Excellence Awards) for detailed judging criteria.

2.4 FINALISTS

The judges will assess all entries and ascertain a shortlist of finalists. Following the selection process representatives from the judging panel will undertake verification by visiting the sites to complete their assessment. The judging panel will then meet to determine the award winner(s).

A shortlist of finalists will be announced in January 2019.

PART 3: Nomination Process

Nominations **must** be submitted online using the pro forma template, available via these links:

- [Innovation Award Application](#)
- [Excellence Award Application](#)

The maximum number of pages per submission is **five (5)** pages (A4 size) plus the cover sheet. Additional supporting documentation including photographs/diagrams can accompany your submission again **five (5)** pages (A4 size) maximum.

Each submission should include:

1 - Award Category

The award category must be indicated on the application. Categories include:

- **Innovation**
 - Landfill
 - Transfer Station
- **Excellence**
 - Landfill
 - Transfer Station

2- Company Details

Include organisation's name, primary contact person and contact details, project's title, and when the project was completed. It is recommended that the primary contact be someone who is easily contactable.

3 - Company Profile

A short paragraph outlining the primary role of the organisation is required and may be used for promotional purposes.

4 - Application Template

Applicants **must** keep to the recommended page limit per submission which is five (5) pages (A4 size) plus the cover sheet.

5 - Attachments/Photographs

Additional supporting documentation including photographs/diagrams can accompany your submission again five (5) pages (A4 size) maximum, making the total submission a maximum of ten (10) pages (A4 size) plus the cover sheet.

Terms & Conditions

Please ensure the 'Terms and Conditions' section on the application form is ticked when submitting the nomination.

Nominations **must** be received by **25 October 2018**, no applications will be accepted after the due date.

APPLICATIONS CLOSE 25 OCTOBER 2018

ATTACHMENT 1: Innovation Awards Judging Criteria

Nominations will be assessed against the following criteria (maximum score: 100 points)

Key Criteria	Example of how might be applied, but not be limited to	Weighting
<p>1 - Doing things better</p>	<ul style="list-style-type: none"> • Significant WH&S improvement • Application of practices from another sector resulting in significant benefits (where applicable) • Design that led to considerable improvement in environmental and social performance of the site through measures above & beyond regulatory requirements • Above & beyond improvements that are consistent with industry norms or “business as usual” at the time of award 	<p>15 Points</p>
<p>2 - Fundamental Change</p> <p><i>Applicants must demonstrate a deeper understanding of waste and resource management practices and outcomes.</i></p>	<ul style="list-style-type: none"> • Affects real, systemic change • Represents an understanding of the core issues and works toward an improved and sustainable outcome • Resolves a fundamental cost/efficiency/environmental or other issue • Overcomes a substantial challenge to the effective operations of the facility 	<p>15 Points</p>
<p>3 - Simplicity</p>	<ul style="list-style-type: none"> • Demonstrates lateral and effective thinking towards the management of waste and recovery of relevant resources and processes • Not unnecessarily complex 	<p>20 Points</p>
<p>4 - Execution</p> <p><i>Applicants must demonstrate that the research, implementation or execution were all evidence based and done well.</i></p>	<ul style="list-style-type: none"> • Documentation provided showing that the innovation was well executed 	<p>15 Points</p>
<p>5 - Adoptability</p> <p><i>Applicants must demonstrate the potential of the project to be adopted broadly and to change processes going forward - either small or large scale.</i></p>	<ul style="list-style-type: none"> • Future enabler • Has not been done before • A simple innovation widely transferrable • A large innovation that is a site-specific game changer or enabler 	<p>20 Points</p>
<p>6 - Sustainability</p>	<ul style="list-style-type: none"> • Is or creates sustainable change • Ticks the cost/quality/environment boxes • Life cycle approach • Resource recovery outcomes 	<p>15 Points</p>

ATTACHMENT 2: Excellence Awards Judging Criteria

Nominations will be assessed against the following criteria (maximum score: 100 points):

Key Criteria	Sub Criteria	Weighting
1 - Environmental Management and Controls <i>Applicants must demonstrate significant environmental management measures and outcomes</i>	<ul style="list-style-type: none"> • Demonstrate environmental protection measures • Litter control and clean up • Odour control • Contaminated and clean water management • Waste monitoring and hazardous waste management • Overall impact of the site on human health, environmental quality 	25 Points
2A - Transfer Stations Only: Resource Recovery and Waste Minimisation <i>Applicants must demonstrate significant resource recovery and waste minimisation outcomes</i>	<ul style="list-style-type: none"> • Discuss the waste minimisation activities and diversion performance • Range of materials accepted for reuse, repair and/or recycling • Sale and/or repair of second-hand goods: marketing, storage, display, pricing and ease of drop off 	25 Points
2B - Landfills Only: Planning, Design and Construction <i>Applicants must demonstrate enhancements to, and/or evolution from, regulatory standards</i>	<ul style="list-style-type: none"> • Development staging and closure planning • Liner and capping design • Construction quality assurance • Airspace maximisation • Appropriate Leachate Management • Landfill Gas Management • Stormwater Management 	
3 - Public/Community Acceptance and Appearance <i>Applicants must demonstrate significant facility aesthetics and community engagement/acceptance.</i>	<ul style="list-style-type: none"> • Marketing of the facility • Overall appearance of the site, noise, odour and litter management • Compatibility and engagement with the surrounding community • Possible job creation • Discuss site landscaping • Description of how the public is informed about the use of the transfer station 	15 Points
4 - Operations, Training and Management	<ul style="list-style-type: none"> • Description of signage and safety program • Details of ISO 9001 or equivalent management system • Employee WH&S, and environmental awareness and customer service training. • Customer WH&S management and systems • Demonstrate competency training, and maintenance programs • Automation/machine control and monitoring 	10 Points
5 - Creativity and Continuous Improvement	<ul style="list-style-type: none"> • Discuss the facilities on site that were specifically developed for the site • Innovative or unique aspects of the site 	25 Points

Key Criteria	Sub Criteria	Weighting
<p><i>Applicants must demonstrate continual improvement and / or creativity, and resulting community engagement and impact.</i></p>	<ul style="list-style-type: none"> • What makes this facility different from all others and what benefits are achieved as a result (both industry and community). • Types of equipment and/or technology being used and efficiency and effectiveness in per tonne figures • Demonstrate competency training, and maintenance programs • Research and development projects 	

End.